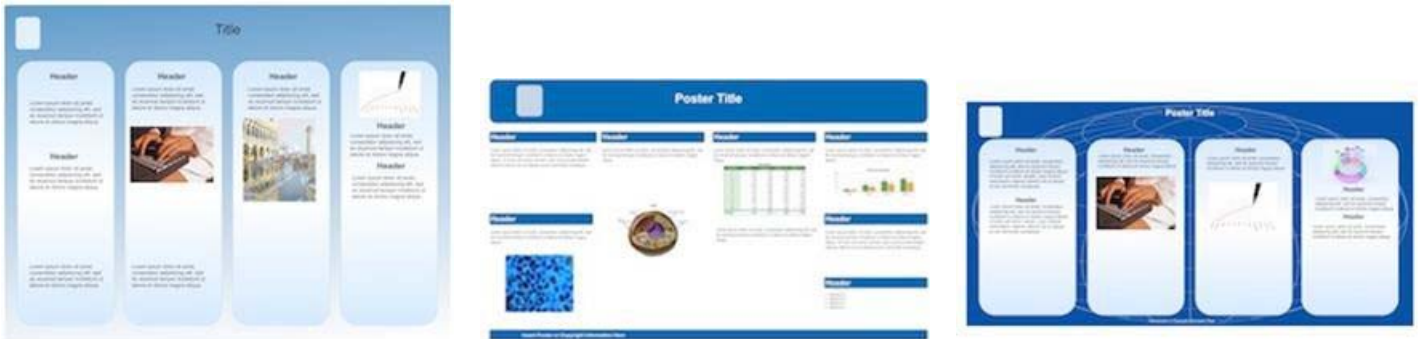


## DOWNLOAD POSTER TEMPLATES

As an alternative to your own poster template you can also download one from the list below - at no cost:

- Select the preferred PowerPoint template slide size: 48"w x 36"h, 60"w x 36"h, 72"w x 36"h
- Right click on the picture and then select "Save Target As"
- Prepare your poster and save it in your computer.
- Bring your printed poster to the conference.



### PowerPoint Tips:

**One slide only, please!** – Your printed poster will be created from a single PowerPoint slide.

**Fonts** – Choose two fonts at most and do not use cursive fonts. Stick to sans-serif fonts for legibility. Arial and Helvetica are recommended. If you wish to use a serif font, we recommend Times New Roman (Windows) or Times (Mac).

**Excel Charts** – You can paste Excel charts into PowerPoint. From Excel, select your chart and copy it, then in PowerPoint, paste the chart where you want it to appear. For detailed instructions see: [https://support.office.com/en-us/article/Pictures-charts-and-tables-42b7df04-002d-48a8-9262-ad2f9ab408cd?ui=en-US&rs=en-US&ad=US#ID0EAABAAA=Charts\\_and\\_pictures](https://support.office.com/en-us/article/Pictures-charts-and-tables-42b7df04-002d-48a8-9262-ad2f9ab408cd?ui=en-US&rs=en-US&ad=US#ID0EAABAAA=Charts_and_pictures)

**Word Text** – in Word, select the text, copy it, go to PowerPoint Paste and then paste it into a text box.

**Image Files** – To add an image file, click on "Insert" and then "Picture." Images should be good quality and appear clear and sharp on your screen. Since they will be enlarged for printing, we recommend that images are set to a resolution of 300 dpi. For detailed instructions on adding images see: [https://support.office.com/en-us/article/Pictures-charts-and-tables-42b7df04-002d-48a8-9262-ad2f9ab408cd?ui=en-US&rs=en-US&ad=US#ID0EAABAAA=Charts\\_and\\_pictures](https://support.office.com/en-us/article/Pictures-charts-and-tables-42b7df04-002d-48a8-9262-ad2f9ab408cd?ui=en-US&rs=en-US&ad=US#ID0EAABAAA=Charts_and_pictures)

**Backgrounds** – For legibility and viewing ease, we suggest that you keep your backgrounds simple and avoid using dark colors.